

## Audit and Best Value Scrutiny Committee Work programme at a glance

UPDATED: June 2009

*Please note that this list is correct at the time of writing but may be subject to change. The order in which items are listed does not necessarily reflect the order they will appear on the final agenda for the meeting.*

<b>Issue</b>	<b>Objectives and summary</b>	<b>People giving evidence</b>
<b>Standing items appearing regularly at committee</b>		
Scrutiny work programme	This is where new ideas and suggestions for scrutiny projects will appear whilst awaiting a decision to how to deal with them:	Committee Chairman / Paul Dean, Scrutiny Manager
The Council's Forward Plan	The Council's Forward Plan is included on each committee agenda to enable Members to identify relevant issues for scrutiny. Options for handling issues include: briefing paper request; item on a future scrutiny committee agenda to consider specific questions; or an in-depth scrutiny review.	
Quarterly Performance Monitoring reports against the Council Plan	The report provides a summary of the Council's performance covering activity within the committee's terms of reference. Key service targets assessed as 'amber' or 'red' are included in the report: <ul style="list-style-type: none"> <li>• 'Amber' (where there is concern about the likelihood of achieving the performance measure by the end of the year) together with recommendations for action</li> <li>• 'Red' (where the performance measure is assessed as inappropriate or unachievable).</li> </ul>	Various officers as required

Internal Audit Progress Reports	Summary of quarterly key audit findings, highlighting significant control issues and reporting on delivery of the audit plan and internal audit services' performance against performance indicators.	Duncan Savage, Assistant Director (Corporate Resources - Audit)
Strategic risk monitoring log	Provides a chief officer view of the strategic risks facing the authority.	Duncan Savage, Assistant Director (Corporate Resources - Audit)

<b>8 July 2009</b>		
Internal Audit Strategy 2009/10 and Annual Plan	Sets out the internal audit strategy, including key themes and detailed coverage across departments for the year ahead.	Duncan Savage, Assistant Director (Corporate Resources - Audit)
Internal Audit Services – Annual Report and Opinion	Gives an overall opinion on the Council's framework of internal control; summarises key audit findings and performance against key indicators.	Duncan Savage, Assistant Director (Corporate Resources - Audit)
External Audit and Inspection Plan 2009/10	Sets out audit and inspection work to be carried out by Council's external auditors.	Richard Bint, Stuart Frith (PKF), Duncan Savage, Assistant Director (Corporate Resources - Audit)
Monitoring Officer's Annual Review of the Corporate Governance Framework	Sets out an assessment of the effectiveness of the Council's governance arrangements and includes an improvement plan for the coming year, and the corporate assurance statement which will form part of the statement of accounts.	Andrew Ogden, Director of Law and Personnel
Treasury Management Stewardship	The 4 March 2009 Audit and Best Value Scrutiny Committee requested this update.	Richard Hemsley, Deputy Director (Corporate Resources – Finance)
Annual review of	Monitoring Officer's report with the annual assessment of the corporate	Andrew Ogden / Ducnan

Governance report	governance framework.	
<b>2 September 2009</b>		
Reconciling policy and resources (RPR)		
The Council's Statement of Accounts	Audit and Best Value Scrutiny Committee has a responsibility to review the accounts prior to approval by the Governance Committee.	
Capital projects – improving delivery	Progress report.	
Risk Management Annual report	Provides: an assessment of the adequacy of risk management arrangements; planned improvements for the year ahead; and an update on the strategic risk log.	Duncan Savage, Assistant Director (Corporate Resources - Audit)
Scrutiny review of council procurement and local small and medium sized enterprises (SMEs)	The Board requests Audit and Best Value Scrutiny Committee to endorse an extension of this review, with the same membership, to complete its work and to explore some important aspects in order to build upon its interim recommendations. Estimated end date: September or November 2009.	Members of the scrutiny review board
<b>18 November 2009</b>		
Reconciling policy and resources (RPR)		
Strengthening the Council's approach to equality and diversity	An interim update to show how the Council is addressing this recommendation from the 2008 Audit and Inspection Letter.	

<b>3 March 2010</b>		
Reconciling policy and resources (RPR)		
Audit and Inspection Annual Letter	<p>Sets out the Relationship Manager's overall view of the Council's performance, including the CPA Direction of Travel Assessment, overall CPA scores and results of assessments and inspections by other bodies e.g. Commission for Social Care Inspection (CSCI) and Ofsted.</p> <p>Areas for improvement highlighted in the 2008 Letter to be kept under review by each relevant scrutiny committees are:</p> <ul style="list-style-type: none"> <li>• Maintaining a focus on the improvement programme in Adult Social Care (Adult Social Care Scrutiny Committee)</li> <li>• Increasing efforts to persuade the waste collection authorities to agree a county-wide waste strategy (Transport and Environment Scrutiny Committee)</li> <li>• Reconsidering how the County Council can deliver an improved transport infrastructure, including energising partners to look for innovative solutions to rural transport matters (Transport and Environment Scrutiny Committee)</li> <li>• <b>Strengthening the Council's approach to equality and diversity (Audit and Best Value Scrutiny Committee).</b></li> </ul>	

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## **Acronyms / Glossary**

RPR Reconciling Policy and Resources

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